

(6) Hazardous Materials and Communication

At [Your Company Name], we recognize the potential risks posed by hazardous materials used in our operations. We are committed to minimizing these risks by following strict handling procedures and maintaining open and effective communication regarding these materials.

(6.1) Hazardous Materials Management

- **Hazard Communication Program**

We have implemented a Hazard Communication Program in compliance with OSHA's Hazard Communication Standard (HCS), 29 CFR 1910.1200. The program ensures that all potentially hazardous chemicals in our workplace are properly classified and that information about these hazards is conveyed to employees through Safety Data Sheets (SDSs), labels, and employee training.

- **Inventory of Hazardous Materials**

An updated inventory of all hazardous materials is maintained at our facility. The inventory includes the name of the chemical, the manufacturer, the location where it's stored and used, and the quantity on hand.

- **Safety Data Sheets (SDSs)**

SDSs for all hazardous materials are readily available to all employees during each work shift. Employees are trained on how to read and understand SDSs.

- **Container Labeling**

All containers of hazardous materials are properly labeled with the identity of the hazardous chemical(s), hazard warnings, and the name and address of the chemical manufacturer, importer, or other responsible party.

(6.2) Hazard Communication and Training

- **Hazard Communication Program**

We have implemented a Hazard Communication Program in compliance with OSHA's Hazard Communication Standard (HCS), 29 CFR 1910.1200. The program ensures that all potentially hazardous chemicals in our workplace are properly classified and that information about these hazards is conveyed to employees through Safety Data Sheets (SDSs), labels, and employee training.

- **Training**

Employees who work with or could potentially be exposed to hazardous materials receive training on our Hazard Communication Program, including how to detect the presence of hazardous materials, the physical and health hazards of the

materials, protective measures, and the procedures to follow in case of an emergency.

- **Hazardous Waste Management**

Procedures for the safe handling and disposal of hazardous waste are in place to protect employees and the environment. These procedures are in accordance with local, state, and federal regulations.

- **Non-Routine Tasks**

Before employees are assigned to non-routine tasks that could expose them to hazardous substances, they receive special training on the associated hazards and necessary protective and emergency measures.

- **Contractors and Non-Employees**

Contractors, temporary workers, and other non-employees on our premises are informed about the hazardous materials they may be exposed to during their work, and the protective measures they should take.

This Hazardous Materials and Communication policy is reviewed regularly and updated as necessary. All employees at [Your Company Name] play a crucial role in the effective implementation of this policy.

(6.3) [Your Company Name] Hazard Communication Program

At [Your Company Name], we are committed to the safety and health of our employees. As part of this commitment, we have developed a Hazard Communication Program in line with OSHA's Hazard Communication Standard (HCS), 29 CFR 1910.1200.

1. Program Administration

The [Designated Program Administrator's Title] is responsible for the overall administration and implementation of our Hazard Communication Program.

2. Inventory of Hazardous Materials

An updated inventory of all hazardous materials used or stored at our facility is maintained. The inventory includes the name of the chemical, the manufacturer, the location where it's stored and used, and the quantity on hand.

3. Safety Data Sheets (SDSs)

For each hazardous material identified in our inventory, a corresponding SDS is readily accessible to all employees during each work shift. Employees receive training on how to read and understand SDSs.

4. Labeling

All containers of hazardous materials are properly labeled. Labels include the identity of the hazardous chemical(s), hazard warnings, and the name and address of the chemical manufacturer, importer, or other responsible party.

5. Employee Training

Employees receive comprehensive training on:

- The Hazard Communication Standard.
- The physical and health risks of hazardous chemicals in the workplace.
- Measures employees can take to protect themselves from these hazards.
- Specific procedures in place to protect employees from exposure to hazardous chemicals.

6. Non-Routine Tasks and Unlabeled Pipes

Before an employee is assigned a non-routine task that could expose them to a hazardous chemical, they receive special training on the associated risks and safety measures. Similarly, we ensure that our employees can recognize the hazardous substances contained in unlabeled pipes in their work areas.

7. Informing Contractors and Other Employers

We provide other employers and contractors working at our facility with the information needed to protect their employees, including the hazards of the chemicals they may be exposed to and the protective measures they should take.

Our Hazard Communication Program is reviewed and updated regularly. All employees at [Your Company Name] have a crucial role to play in the successful implementation of this program.